

EST. 1966

ARKABA
HOTEL

FUNCTION PACK





**AHA | NATIONAL 2024
AWARDS FOR EXCELLENCE**



OVERALL HOTEL OF THE YEAR
METRO

BEST REDEVELOPED HOTEL
GENERAL DIVISION

WELCOME

The Arkaba Hotel has undergone a major renovation, which includes a complete revamp of the hotel's interiors and functionality.

Our architects drew inspiration from the minimalist architecture of the 1960s while adding a fresh and contemporary look and feel.

We are delighted to introduce state-of-the-art technology into all our function rooms, complimented by the addition of exclusive private bars offering a selection of tap beers and rendering our spaces ideal for both celebratory occasions and corporate events.

Our versatile function spaces can be seamlessly combined, allowing the Ark the capacity to host events of any size.

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ENQUIRE NOW

p. 08 8338 1100
e. functions@arkabahotel.com.au



TOP OF THE ARK

Our showstopper, Top of the Ark, is where the magic happens; this space can be transformed for any occasion, the venue of choice for numerous artists, entertainers, comedians, conferences, celebrations and weddings throughout the years.

We'd love you to add your special event to our history books in our newly refreshed Top of the Ark. We've introduced cutting-edge audio-visual technology to elevate the experience and make sure your event is one to remember.







A versatile function space perfect for large events, weddings or smaller groups needing space for break out areas.

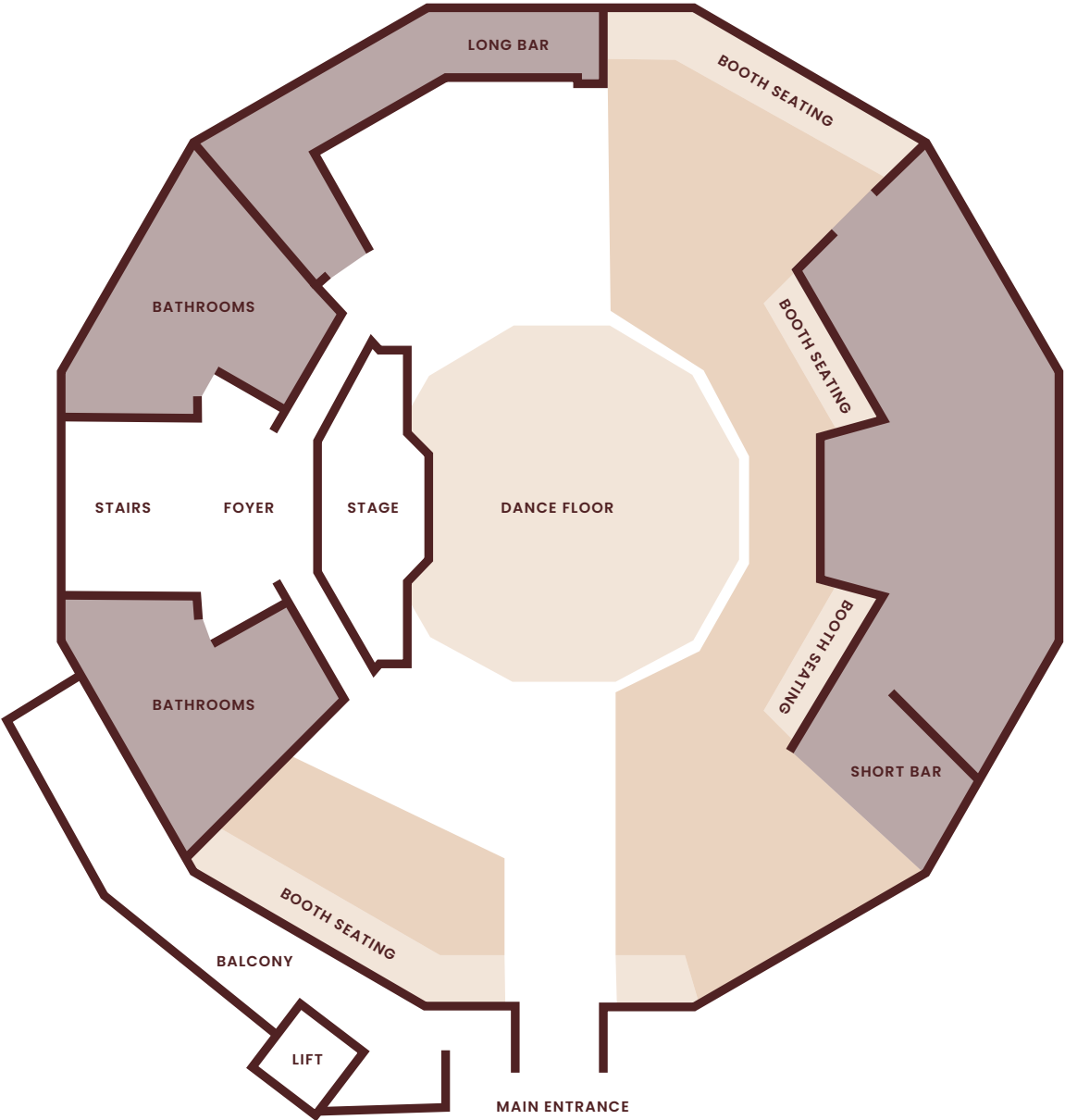
ROOM HIRE

Non peak: Monday - Friday Daytime: \$650
Peak: Nights, Weekends, Public Holidays: \$1300

Multi day conference rates available. Minimum Food & Beverage spend applies for all bookings during peak periods.

CAPACITIES

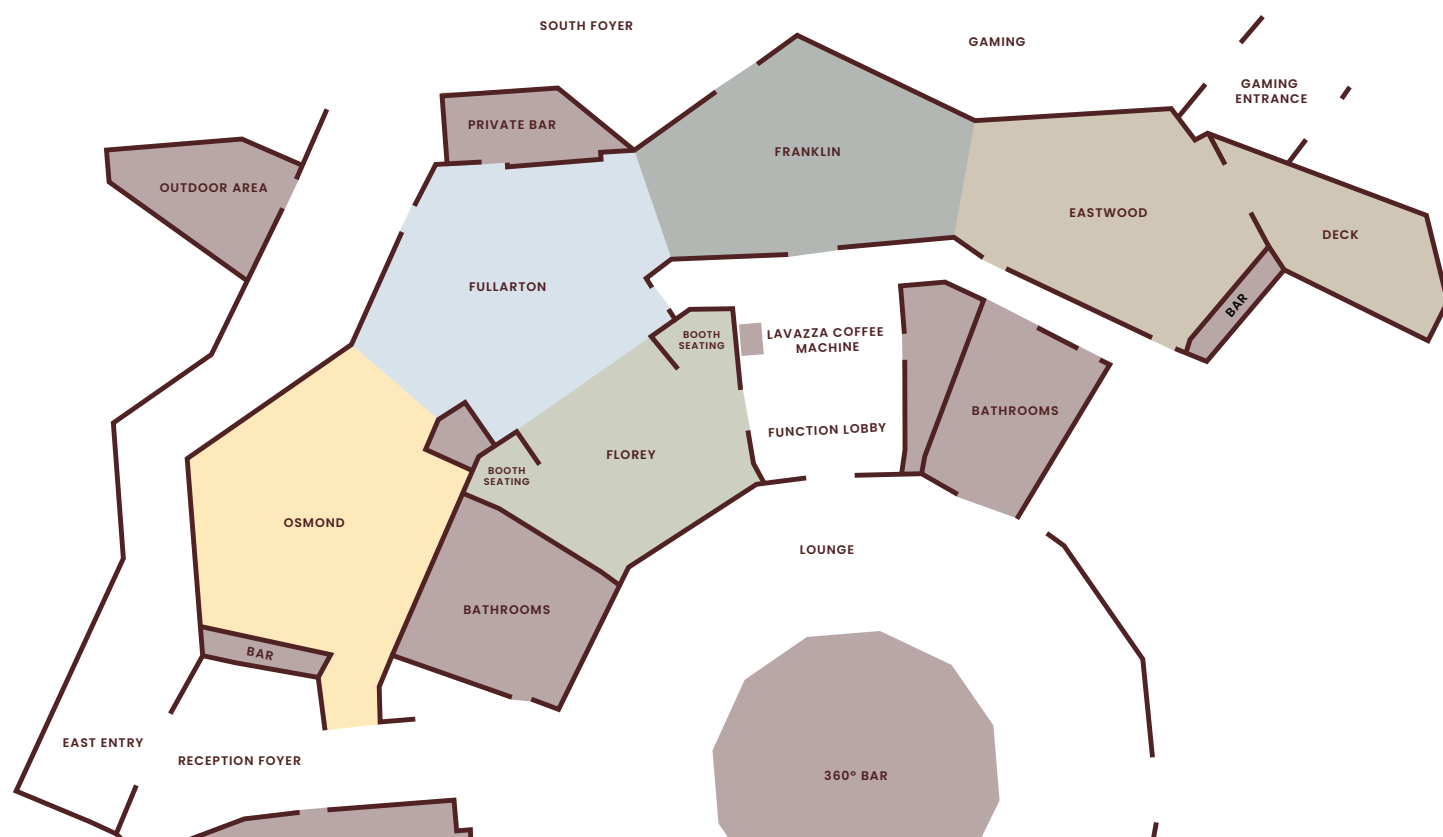
- | | |
|--|--|
|  Boardroom 80 |  Cocktail 600 |
|  Banquet 330 |  Cabaret 220 |
|  Theatre 400 |  U-Shape 60 |



HEART OF THE ARK

Situated in the heart of the Arkaba our downstairs rooms can all be combined, providing options for events of any size. The addition of 2 new rooms, Florey and Franklin, provide more options and gives the ability to combine the entire area for exclusive use.

The Arkaba offers free parking, accommodation, complete catering and à la carte food and beverage facilities. All rooms have new cutting-edge audio-visual facilities including microphones, screens, audio connection, screen sharing, whiteboards, flipcharts – everything needed for a corporate or social event.



ROOM COMBINATIONS

Our rooms offer a variety of combinations.
If you can't see an option suited to your event,
our Function Manager can assist.

OSMOND + FULLARTON

ROOM HIRE

\$500

MINIMUM SPEND

\$2500

EASTWOOD + FRANKLIN

ROOM HIRE

\$500

MINIMUM SPEND

\$2500

OSMOND + FULLARTON + FLOREY + FRANKLIN + EASTWOOD

ROOM HIRE

\$1100

MINIMUM SPEND

Non peak: Monday – Friday Daytime:
\$4000

Peak:
Nights, Weekends, Public Holidays:
\$6000

FULLARTON + FLOREY

ROOM HIRE

\$500

MINIMUM SPEND

\$2500

OSMOND + FULLARTON + FLOREY

ROOM HIRE

\$650

MINIMUM SPEND

\$2500

ROOM TYPE	BANQUET	CABARET	COCKTAIL
OSMOND + FULLARTON	100	60	140
FULLARTON + FLOREY	70	40	120
FRANKLIN + EASTWOOD	70	40	140
OSMOND + FULLARTON + FLOREY	120	70	180
OSMOND + FULLARTON + FLOREY + FRANKLIN + EASTWOOD	200	120	340



EASTWOOD

A beautiful well-lit space complete with its very own private bar stocked with a variety of tap beers. Eastwood is our only downstairs function room with a private outdoor area! Perfect for a party or private lunch spot at your next corporate event.

ROOM HIRE






\$330

MINIMUM FOOD & BEVERAGE SPEND

Friday, Saturday & Long Weekends: \$2000

Minimum Spend also applies for any weekday events requiring the private bar

CAPACITIES

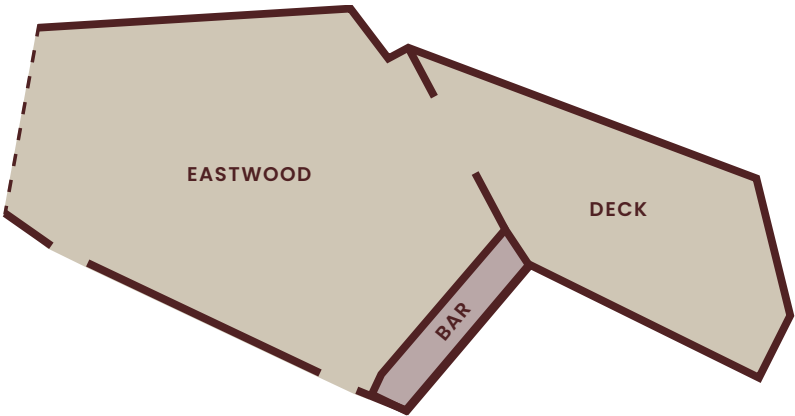
-  U-Shape | 16
-  Cocktail | 50
-  Banquet | 30
-  Cabaret | 30
-  Theatre | 30

FACILITIES

-  Bar
-  Deck
-  AV
-  Casting
-  Video Conference

LOVE EASTWOOD BUT NEED MORE SPACE?

Simply combine with Franklin
- refer to page 7 for all room combinations



FURNITURE FROM MODERN PARTY HIRE

FRANKLIN

A flexible and private space centrally located within the Arkaba. The perfect blank canvas for roundtable conversations, off-site meetings and workshops.

ROOM HIRE

\$285

MINIMUM SPEND

Friday, Saturday & Long Weekends: \$1000

CAPACITIES



Boardroom | 16



U-Shape | 12



Private Dinner | 20

FACILITIES



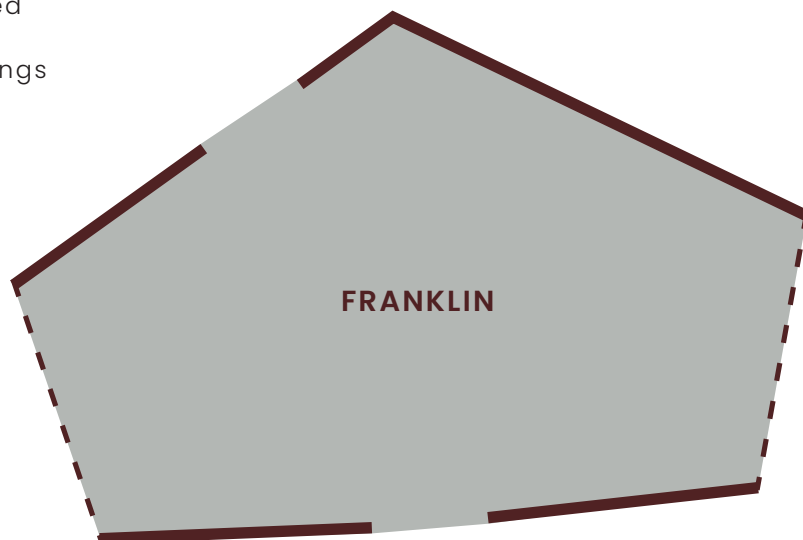
AV



Casting



Video Conference



GIVE YOUR FUNCTION A PRIVATE BAR!

Combine Franklin with Fullarton or Eastwood
- Refer to page 7 for all room combinations.



FULLARTON

A relaxed space, great for social events or conferences. Fullarton, one of our original function spaces, has been revamped with modern touches, upgraded AV facilities and a private bar offering a range of tap beer.






ROOM HIRE

\$330

MINIMUM FOOD & BEVERAGE SPEND

Friday, Saturday & Long Weekends: \$2000
Minimum Spend also applies for any weekday events requiring the private bar

CAPACITIES

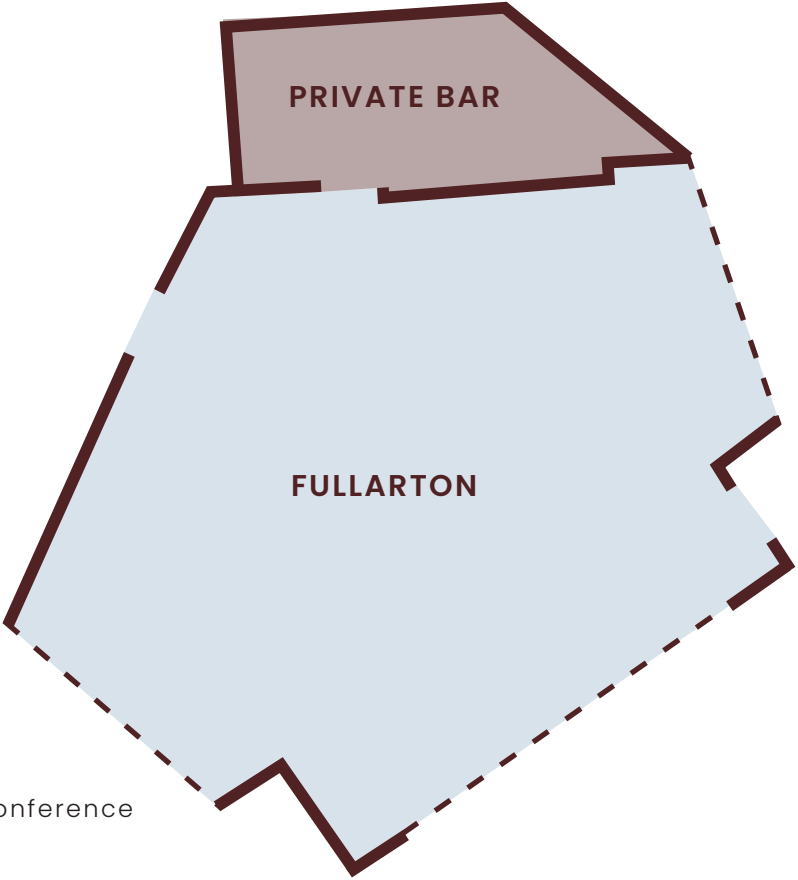
-  Boardroom | 30
-  Cocktail | 60
-  Banquet | 50
-  Cabaret | 30
-  Theatre | 50
-  U-Shape | 26

FACILITIES

-  Bar
-  AV
-  Casting
-  Video Conference

NEED MORE SPACE?

Fullarton and Florey can be hired independently or combined to suit larger groups.
- Refer to page 7 for all room combinations.



FURNITURE AND DÉCOR FROM
MODERN PARTY HIRE AND ABC EVENTS

FLOREY

The perfect room for an intimate dinner or meeting. A private dining space with flexible menu and set-up options.

ROOM HIRE

\$220

CAPACITIES



Boardroom | 20



Cocktail | 30



Theatre | 30



Private Dinner | 20

FACILITIES



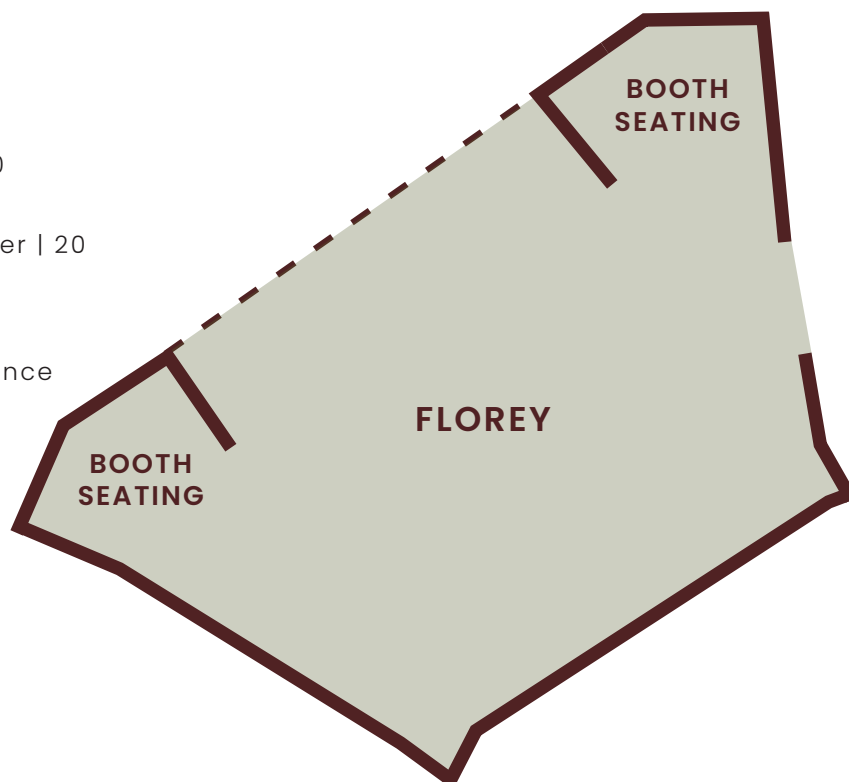
AV



Casting



Video Conference



**NEED
MORE SPACE?**

COMBINE FULLARTON
AND FLOREY



OSMOND

Situated directly across from the reception hub of the Arkaba. With the option of a private bar, this space is perfect for casual lunch or dinners, informal meetings and private functions.

ROOM HIRE



\$285

MINIMUM FOOD & BEVERAGE SPEND

Friday, Saturday & Long Weekends: \$1800

Minimum Spend also applies for any weekday events requiring the private bar

CAPACITIES

 Boardroom 28	 Cocktail 60
 Banquet 50	 Cabaret 30
 Theatre 50	 U-Shape 20

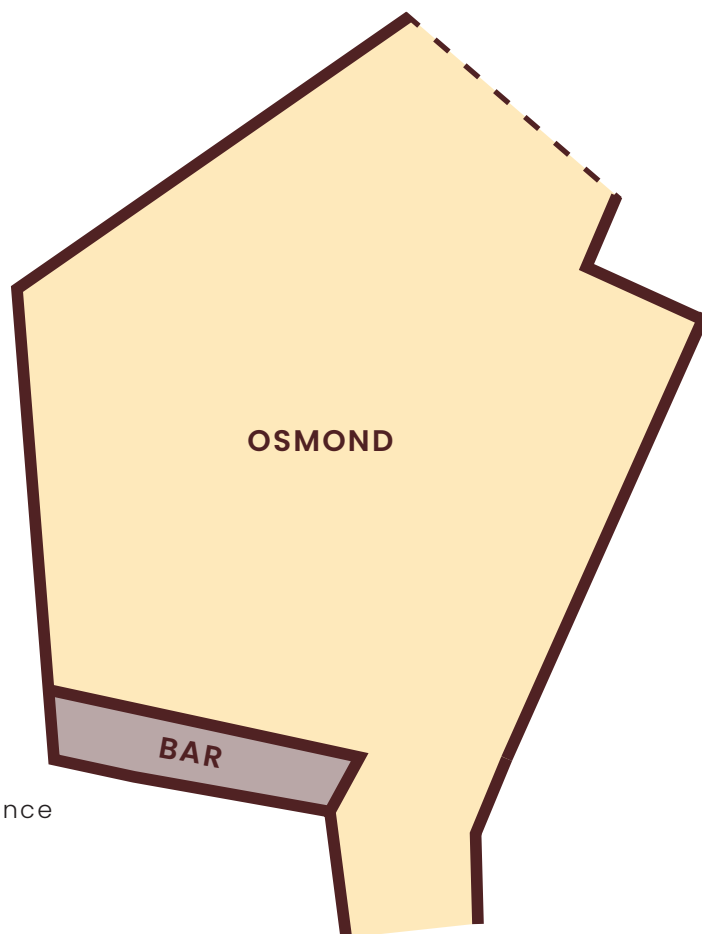
FACILITIES

 Bar  AV  Casting  Video Conference

INVITED TOO MANY PEOPLE?

Combine with Fullarton instead of restricting your guest list.

- Refer to page 7 for all room combinations.



CHAIRS FROM WHITE MARQUEE



CORNER LOUNGE

This semi-private area boasts comfortable lounge seating and standing room. The perfect space for an after work gathering or casual networking event.

MINIMUM SPEND
\$500

CAPACITY
40



LOFT SUITE

Travelling for work? The Loft Suite provides accommodation, kitchenette and boardroom facilities all in one.

ROOM HIRE
Price on request

CAPACITY
Boardroom | 12

AMENITIES
Private toilets
King bed
Kitchen



AHA | NATIONAL 2024 AWARDS FOR EXCELLENCE



**BEST SPORTING
ENTERTAINMENT VENUE**

SPORTYS

Offering an unparalleled experience following a two-stage renovation, Sportys is equipped with a wall-to-wall LED screen and 360° bar, comfy booth seating, customised audio zones, modern touches and more. Plus, we've added healthy competition to the mix with our brand-new digital darts and shuffleboard.

Gather your mates together; book a private function in a specific area, secure a booth package or get interactive in our game zones.

MEZZANINE

CAPACITY | 35 seated
45 cocktail

MINIMUM SPEND

\$500

*Only applies Friday,
Saturday & long weekends*

ARENA

CAPACITY | 50

MINIMUM SPEND

\$2,000

*Only applies Friday,
Saturday & long weekends*

LEFT FIELD

CAPACITY | 25

MINIMUM SPEND

\$500

*Terms & Conditions: All Sportys
bookings require a deposit*



**BOOK A
BOOTH | \$400**

**INCLUDES CHEFS
CHOICE TASTING
PLATTER AND
20 DRINK TICKETS**



SHUFFLEBOARD



DIGITAL DARTS

GAME ZONES



**KEEP YOUR
MATES HAPPY**

ADD SHUFFLEBOARD OR
DARTS FREE PLAY TO
YOUR PRIVATE FUNCTION

2 HOURS | \$200

Terms & Conditions: Not available in peak periods.
2 hour split into 1hr darts, 1hr shuffle board.

GROUP MENU

Minimum 30 people

80+ guests require alternate drop menu

2 MAIN 1 DESSERT

alternate drop | 60
guest choice | 70

1 ENTRÉE 2 MAIN

alternate drop | 65
guest choice | 75

1 ENTRÉE 2 MAIN 1 DESSERT

alternate drop | 70
guest choice | 80

2 ENTRÉE 2 MAIN 2 DESSERT

alternate drop | 80
guest choice | 90

ENTRÉE

TOMATO BASIL ARANCINI (V)

tomato sugo, aioli, fresh parmesan

12 HOUR PRESSED LAMB (GF)

chimichurri, cauliflower purée, fried kale, za'atar, jus

FRIED GNOCCHI (V)

smoked pumpkin purée, whipped ricotta, basil, pangrattato

CAPRESE SALAD (V)(GF)

fig balsamic, bocconcini, heirloom tomato, fresh basil, pickled onion

SPENCER GULF KING PRAWNS (GF)(DF)

tomato dill aioli, pickled fennel, cucumber salsa

BRAISED PORK BELLY (GF)(DF)

master stock pork, spiced hot honey, crispy shallots, spring onion

SOUS VIDE CHICKEN BREAST (GF)(DF)

Mediterranean pearl cous cous salad, crispy chic peas, cumin yoghurt

SIDES

CIABATTA BREAD ROLLS WITH BUTTER | 2PP

SALAD GREENS | 4PP

maple mustard dressing

ROASTED GARLIC CHAT POTATOES | 5PP

MAIN

BEEF FILLET (GF)

garlic chat potatoes, baby carrot, green beans, red wine jus

ROASTED CHICKEN BREAST (GF)

potato rosti, blanched broccolini, roast capsicum cream, shaved parmesan

CHAR-GRILLED PORK CUTLET (GF)

salt and vinegar potatoes, leek purée, asparagus, apple-cranberry chutney

OVEN BAKED ATLANTIC SALMON (GF)

potato rosti, broccolini, romesco sauce, crispy leek

CHIMMICHURRI CAULIFLOWER (VE)(GF)

romesco sauce, chat potatoes, broccolini, fried kale

DESSERT

CHOCOLATE LAVA CAKE

vanilla ice cream, oreo crumb, chocolate sauce

RASPBERRY CHEESECAKE (GF)(V)

mixed berry coulis, chocolate crumb

STICKY DATE PUDDING

butterscotch sauce, vanilla ice cream, biscoff crumb

SMASHED PAVLOVA (GF)

mixed fruit compote, passion fruit cream, lime, toasted coconut

COCONUT CHIA PUDDING (VE)(GF)

coconut cream, mango-strawberry compote, toasted coconut

PRE-DINNER BITES | 10PP

ADD ON ANY 2
COCKTAIL FOOD
OPTIONS FOR
1 HOUR OF SERVICE
BEFORE YOUR DINNER





COCKTAIL MENU

SAVOURY

TOMATO BRUSCHETTA (V) | 75

toasted brioche, bocconcini, basil pesto

SMOKED WAGYU CROSTINI | 105

cheddar, herbed aioli, fried capers

CAPRESE SALAD SKEWERS (GF)(V) | 90 ADD PROSCIUTTO | 25

cherry tomatoes, bocconcini, basil,
balsamic glaze

WEDGES (V) | 70

sweet chilli, sour cream

SPINACH AND FETA TRIANGLES (V) | 85

sweet chilli sauce

TOMATO BASIL ARANCINI (V) | 90

aioli, shaved parmesan

SMOKED SALMON CRÊPE | 95

dill cream, pickled onion

ASSORTED VILI'S PASTRIES | 95

tomato chutney

SALT AND PEPPER SQUID | 100

lime aioli

CAULIFLOWER BITES (VE) | 80

fried cauliflower, chipotle aioli, pickled onion

MIXED SUSHI (GFA) | 100

kewpie, soy sauce

CHEESE BOARD (V)(GF) | 90

assorted cheeses, mixed nuts, fruits,
Barossa valley cheese co crackers

GRAZING BOARD (GFA) | 95

dip, charred bread, cured meats, marinated
olives, sourdough, pickles, chutney

FRIED CHICKEN TENDERS | 100

chipotle aioli

JERK CHICKEN SKEWERS (GF) | 100

mango pineapple sauce

SASHIMI KINGFISH (GF) | 100

wasabi soy sauce, pickled ginger,
spring onion

VEGAN CHICKEN SLIDER (VE) | 120

crunchy slaw, chipotle aioli

CHICKEN SLIDERS | 120

southern fried chicken, chipotle aioli,
crunchy slaw

BEEF SLIDERS | 120

pickles, burger sauce, cos lettuce,
tomato, cheese

PIZZAS

Gluten Free pizza bases available add \$10 per selection

HAWAIIAN | 95

tomato sugo, cheese, ham, pineapple

PEPPERONI | 95

tomato sugo, cheese, oregano

PERI PERI CHICKEN | 95

tomato sugo, cheese, baby spinach, onion,
cherry tomatoes, peri peri sauce

MUSHROOM (V) | 95

cream sauce, cheese, onion,
baby spinach, parmesan

MEAT LOVERS | 95

tomato sugo, cheese, chicken, ham,
sopressa, onion

VEGAN SUPREME (VE) | 95

tomato sugo, vegan cheese, baby spinach,
mushroom, onion, pineapple

SWEET

ROCKY ROAD SLICE (GF) | 90

CHOCOLATE PEANUT BROWNIE (VE)(GF) | 95

LEMON SLICE (VE)(GF) | 95

NUTELLA OREO SLICE | 95

DOUGHNUT BITES | 85

cinnamon sugar, caramel sauce

ASSORTED GELATO CUPS (GF) | 100

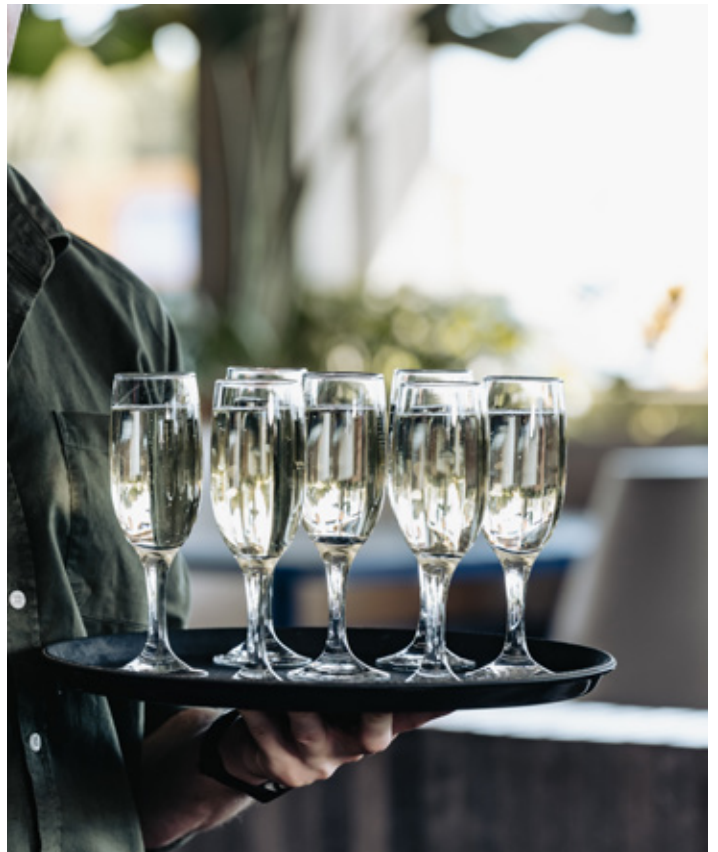
CAN'T DECIDE?
BUILD YOUR OWN PACKAGE

2 HOURS OF SERVICE

PICK 6 | 40 PP

PICK 8 | 45PP

PICK 10 | 50 PP



DRINKS PACKAGES

We have a drinks package to suit your budget and taste. Want to pick your own drinks? No worries, speak to our Functions Manager about a cash bar or bar tab instead.

min 40 pax*

DELUXE

2 HOURS | 40PP

3 HOURS | 50PP

4 HOURS | 60PP

The Lane Series Lois Sparkling Blanc de Blancs
Wicks Estate Sauvignon Blanc
Mr Riggs Mrs Gris Pinot Gris
Shottesbrooke Estate Grenache Rosé
Claymore Dark Side of the Moon Shiraz
Leconfield Cabernet Sauvignon
No, No. non-alcoholic Rosé
Tap Beer
Hills Apple Cider
Heineken Zero
Soft Drink
Juice

STANDARD

2 HOURS | 32PP

3 HOURS | 42PP

4 HOURS | 52PP

Willow Point Sparkling White
Willow Point Sauvignon Blanc
Willow Point Chardonnay
Willow Point Rosé
Willow Point Moscato
Willow Point Shiraz
Willow Point Cabernet Merlot
Tap Beer
Hills Apple Cider
Heineken Zero
Soft Drink
Juice

PREMIUM

2 HOURS | 48PP

3 HOURS | 58PP

4 HOURS | 68PP

Pike & Joyce Sparkling Pinot Noir
Shaw + Smith Sauvignon Blanc
Lobethal Road Pinot Gris
Sons of Eden Freya Riesling
Seppeltsfield Grenache Rosé
Torbreck Woodcutters Shiraz
Sons of Eden Kennedy GSM
No, No. non-alcoholic Rosé
Tap Beer
Hills Apple Cider
Heineken Zero
Soft Drink
Juice

CASH BAR

Guests purchase their own drinks

BAR TAB

Specified drinks charged on consumption

SUBSIDISED DRINKS

Guests pay a reduced price per drink as they order, and the balance is charged to your account. Ask for more details on our subsidised package options.

CORKAGE

\$20 per bottle

CORPORATE CATERING

BREAKFAST PLATTERS

PICK 2 | 15PP

Minimum 10 people

FRESH FRUIT CUPS (VEA)(GF)

seasonal fruit, mixed berry compote, vanilla yoghurt

ASSORTED QUICHES (GFA)

TOMATO BRUSCHETTA (V)

bocconcini, basil pesto

PORK AND CHORIZO SAUSAGE ROLLS

tomato relish

MINI CROISSANT (GFA)

Barossa sliced ham, cheese, tomato

BACON AND EGG ENGLISH MUFFINS

Hahndorf bacon, melted cheese, BBQ relish

SMASHED AVOCADO (VE)(GFA)

pickled onion, heirloom tomato, sourdough

SMOKED SALMON BAGEL (GFA)

dill cream cheese, baby spinach, pickled onion

BREAKFAST PIZZA

bacon, sausage, cherry tomato, potato rosti, scrambled egg, hollandaise, chive parmesan

PLATED HOT BREAKFAST

PRE-SELECT 4 ITEMS | 30PP

To be served with toasted buttered sourdough

HAHNDORF BACON (GF)

PORK CHIPOLATA (GF)

POACHED EGGS (V)(GF)

POTATO ROSTI (V)

ROAST TOMATO (VE)(GF)

SMASHED AVOCADO (VE)(GF)

MUSHROOM (VE)(GF)

BREAK ITEMS

EACH ITEM | 8PP

SAVOURY

PORK AND CHORIZO SAUSAGE ROLLS

tomato relish

MINI CROISSANTS

Barossa sliced ham, cheese, tomato

ASSORTED QUICHES (GFA)

TOMATO BRUSCHETTA (V)

bocconcini, basil pesto

SMASHED AVOCADO (VE)(GFA)

pickled onion, heirloom tomato, sourdough

SMOKED SALMON BAGEL (GFA)

dill cream cheese, baby spinach, pickled onion

SWEET

SCONES

strawberry jam and whipped cream

ASSORTED DANISH PASTRIES

BANANA BREAD (V)

Maple syrup, cinnamon

CHOCOLATE CHIP COOKIES (GF)

FRESH FRUIT CUPS (VE)(GF)

seasonal fruit, mixed berry compote, vanilla yoghurt

LEMON SLICE (VE)(GF)

LAVAZZA SELF-SERVE COFFEE

- Located in function lobby -

*Max 25 pax

Not available in Osmond or Top room

HALF DAY | 6PP

FULL DAY | 10PP

WORKING LUNCH

PICK 2 | 20PP

Additional item selection | 5pp

ADD PIZZAS | 12PP

WRAP OR FOCACCIA

CHICKEN (GFA)

cheese, cucumber, caesar dressing, lettuce

SMOKED BAROSSA HAM (GFA)

pickled mustard relish, cheese, tomato, lettuce

SMOKED WAGYU BEEF (GFA)

burger sauce, pickles, lettuce, cheese, onion

MARINATED TOFU (VE)(GFA)

asian slaw, sticky soy dressing

VEGAN CHICKEN (VE)

cos lettuce, vegan chipotle, corn salsa, pickled onion

HOMMUS (VE)(GFA)

lettuce, carrot, tomato, cucumber, pickled onion

SALAD BOWL

CHICKEN CAESAR SALAD (GFA)

cos lettuce, bacon, croutons, caesar dressing

GREEN GODDESS BOWL (VE)(GF)

quinoa, spinach, broccolini, edamame, cucumber, avocado, sesame seed, green goddess dressing

MEXICAN BOWL (VE)(GF)

corn salsa, cos lettuce, brown rice, pickled onion, chipotle aioli, nacho crumb



WORKSHOP PACKAGE

45PP

*Includes all day Lavazza self-serve coffee**

MORNING TEA

Select sweet or savoury option

LUNCH

Select 1 Focaccia or wrap

Select 1 Salad Bowl

Pizza Platters

Soft Drinks

AFTERNOON TEA

Select sweet or savoury option





ADD SOMETHING SPECIAL

Looking to add something more to your event? We have you covered. Speak to our functions manager for pricing and information.

GRAZING TABLES

everything from cheese and antipasto, seafood or sweet treats, speak to our team for pricing

SHARED MENUS

A custom curated menu of delicious, shareable dishes designed to make your event memorable.

HIGH TEA

perfect for an afternoon event, menus to suit all budgets available

SIGNATURE COCKTAIL

enjoy your favourite cocktail with all your guests on arrival

ENTERTAINMENT

we can help book DJ's or bands for your event

CAKEAGE

bring your own cake and have it plated with coulis and cream

CUSTOM SIGNAGE AND MENUS

designed perfectly by our in-house graphic designers to suit your theme. Add on's | custom circle sign with white mesh

DANCE FLOOR

pricing dependent on size

PHOTOBOOTH

Snap Snap:
hello@snap-snap.com.au

Hashtag Instaprints:
hello@hashtaginstaprints.com.au

FLORIST

The Gathered Bunch:
info@thegatheredbunch.com.au

Flowerbar:

frewville.flowerbar@chapleygroup.com.au

BALLOONS AND DECORATIONS

ABC Events & Balloons:
hello@abckidsplayzone.com.au

ACCOMMODATION

62 spacious guest rooms to suit all tastes and budgets. Free Wi-Fi and parking make the Arkaba the perfect place for event attendees to stay.

ROOM TYPES

LOFT SPA SUITES

2 bedrooms split across two levels,
1 king bed, 1 queen bed, 1 sofa bed, spa bath

EXECUTIVE SPA SUITES

1 king bed, 1 sofa bed, spa bath

LUXURY SPA SUITES

1 king bed, 1 sofa bed, spa bath

DELUXE ROOM WITH SPA

1 queen bed, 1 sofa bed, spa bath

DELUXE TWIN QUEEN ROOM

2 queen beds

DELUXE ROOM

1 queen bed, 1 sofa bed

STANDARD ROOM

1 queen bed, or 2 double beds

BUDGET GROUND FLOOR

2 double beds

CORPORATE AND
GROUP BOOKING
RATES AVAILABLE



TERMS & CONDITIONS

- 1: **TENTATIVE BOOKINGS**
We will hold a tentative booking for a maximum of 7 days upon written request.
- 2: **CONFIRMATION & DEPOSIT**
A confirmation form must be completed within 7 days to secure your booking. At this time a deposit equal to the room hire amount is required. If the deposit isn't received within 7 days the booking will be cancelled and the client will be notified.
- 3: **CANCELLATIONS** Cancellation of function rooms and/ or accommodation must be advised in writing. If the event is cancelled with less than 30 days notice all deposits will be forfeited. For bookings made within the 30 day cancellation period, the deposit is automatically non refundable unless negotiated otherwise.
- 4: **PAYMENT** Please see below for your payment schedule: Please be advised that credit card transactions attract a surcharge of 1.5% for Visa and Master card and 2.75% for Amex.
DEPOSIT – Within 7 days of confirming booking
FINAL PAYMENT – 7 days prior to event – 100% anticipated food, beverages and AV charges.
DAY OF EVENT – Any miscellaneous charges from the day of event (eg bar tab)
*An invoice can be generated for payment after the event pending approval from function manager
- 5: **MENU SELECTION** We require your food and beverage selection to be confirmed in writing no later than 14 days prior to the event.
- 6: **FINAL NUMBERS** We require written notification of the final number of expected guests, 14 days prior to your event. Charges will be made based on the final number, or the attendance number, whichever is greater.
- 7: **DIETARY REQUIREMENTS** We require written notification of all dietary requirements 14 days prior to your event. Any dietary requirements that are not disclosed until the day of the event will be charged in addition to the final numbers given.
- 8: **INSURANCE** We cannot take responsibility for any damage to or loss of items before, during and after an event, and recommend that you arrange appropriate insurance cover. Items will not be stored at the venue pre or post event unless prior approval from the function manager has been granted.
- 9: **FINAL NUMBERS** If the final numbers increase or decrease significantly from those advised at the time of reservation, we may substitute a more appropriate room for your choice. We will discuss any changes with you when the decision is made.
- 10: **DRESS CODE** It is your responsibility to ensure that all attendees adhere to our dress code and behave in an orderly manner during the event.
- 11: **SECURITY** Arrangement for security can be made upon request. An additional charge will apply. Other Functions such as 21st birthdays or large events may attract a security charge and will be confirmed upon consultation with our function manager.
- 12: **LABOUR CHARGES/EXTENDING HOURS** Any event continuing beyond the confirmed departure time may incur additional charges.
- 13: **ACCOMMODATION** Subject to availability, function rates may be offered in conjunction with your event.
- 14: **PARKING** is free and subject to availability
- 15: **EXTERNAL CATERING** No food or beverage may be brought inside the hotel premises for consumption during the event.
- 16: **ENTERTAINMENT** Background music can be provided in our functions rooms if you wish. The Arkaba Hotel boasts live entertainment throughout the Hotel. Private entertainment can be arranged for your event should it be required. All costs will be incurred by you. An entertainment approval form must be completed prior to event.
- 17: **EXHIBITIONS** Exhibition companies and exhibitors are responsible for transport, set up and dismantling of their own equipment in accordance with our health and safety codes.
- 18: **ADVERTISING** Prior permission is required to use the hotel name and/ or logo in print and/or audio visual display. All proposed artwork must be approved by hotel management prior to publication.
- 19: **CLEANING** General and normal cleaning is included in the cost of the room hire. Additional charges may be incurred by you in instances where an event has created cleaning requirements which are considered to be over and above normal cleaning. Use of table scatters or confetti cannons will incur additional charges.
- 20: **RESPONSIBILITY** Should we be unable to provide facilities reserved due to circumstances beyond our control, no further claim other than entitlement to a full refund of any deposits paid may be made. We will endeavour to provide you with reasonable notice. We reserve the right to re-allocate function rooms due to circumstances beyond our control.
- 21: **DAMAGE** Please note, you are financially responsible for damage sustained to hotel property and fittings during the event. No attachments are to be used on the walls without prior arrangement with us.
- 22: **ADDITIONAL SERVICES** We will be pleased to arrange a variety of additional services upon request, such as entertainment, technical equipment, etc. A charge may be incurred for some services. If the event is cancelled, such service charges will be your responsibility.
- 23: **FUNCTION ROOM ACCESS** All evening functions can have access to the room until 12:00 am
- 24: **PUBLIC HOLIDAYS** Surcharges may apply
- 25: **PRICE VARIATIONS** Prices quoted will be subject to automatic increases each year by the greater of 2.5% and CPI (% annual increase to the March quarter for All Groups. Adelaide). All prices quoted are including GST.



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